

Dear Applicant,

Thank you for your interest in using the Adventist Archives, part of the General Conference of Seventh-day Adventists. We're excited that you would like to conduct research here—it's part of our mission to tell the Adventist story innovatively and truthfully through accurate and in-depth research, and so we are delighted to welcome researchers.

Please carefully read the materials in this application, especially the code of conduct on page three and the rules and policies on page four, before submitting the application to us. Also, please note that:

We do not typically admit **undergraduate students**. However, **if you are a Bachelor's-level student** and your research project requires use of the archives which *cannot* be satisfied with research in the online archives (located at documents.adventistarchives.org), then please send us an additional brief description of your project and a letter from your professor.

If you are a graduate or doctoral student, please enclose a letter of reference from your history professor, dissertation adviser, or other relevant person (or have them email the letter separately) in addition to this application.

If you are employed by a post-secondary educational institution or by a Seventh-day Adventist church organization, you will need to return *only* this application to us.

If you are not employed by a post-secondary educational institution or by a Seventh-day Adventist church organization, please enclose a letter of reference from an official of an Adventist conference, mission, union, division, or educational institution (or have them email the letter separately).

Complete this application and return it (preferably in PDF), with a filename indicating your name and the date sent, to archives@gc.adventist.org. The mailing address of the Archives is 12501 Old Columbia Pike, Silver Spring, MD 20904, USA.

Thank you, and happy researching!

The Adventist Archives Team

I have carefully read this page and understand it.

Signature of Researcher _____

Date _____

Researcher Name _____

Title: Miss Ms Mr Dr

I am: Undergraduate Graduate Doctoral Student Faculty Other

If "Other," state reason for research _____

E-mail Address _____

Contact Name (if different from above) _____

Street Address _____

City/State/Country _____

Postcode _____

Telephone _____ Work Home Mobile

Fax (if applicable) _____

Have you previously applied to conduct this or similar research within Adventist denominational or institutional archives? Yes No

If "Yes," state where and when _____

Will the findings of the research be primarily used for commercial gain? Yes No

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Title of Proposal _____

Précis of Proposal _____

I declare that the above information is correct.

Signature of Researcher _____

Date _____