

Levels of Accreditation

The Office of Archives, Statistics, and Research (ASTR) conducts onsite evaluations of an institution's Archives and/or Records Center programs. ASTR surveyors assess an institution's program, in operation, to ascertain if ASTR standards have been met. Final scoring will determine which of the following accreditation levels are to be awarded:

- 1) Full
- 2) Conditional
- 3) In Progress

Full Compliance – Full compliance evidences an institution's good practices in successfully meeting standards promoted by ASTR, for the levels of performance devised for Archives Accreditation and/or Records Center Accreditation.

Conditional Compliance – Conditional Accreditation is given to institutions that fail to meet one or more key performance areas but, overall, are substantively in compliance with meeting promoted standards. Conditional Compliance implies that institutions have achieved the minimum required total score for the accreditation as a whole and are committed to addressing the key performance areas that do not as yet meet the promoted standards.

In Progress – Those institutions that have been inspected by ASTR and failed to achieve either Full Compliance or Conditional Compliance, yet are desirous of securing accreditation and are committed to working towards that end, shall be considered to be In Progress. They shall have one year from the date of that determination to remedy their deficiency and to schedule a new accreditation inspection, the date of which should be no more than 18 months after the initial determination and during which they must demonstrate that they are in Full Compliance or Conditional Compliance

ASTR posts its accreditation standards, and grading, for each level that it reviews. ASTR will work with all interested institutions to identify deficiencies within their organization and offer counsel as to how these deficiencies can best be corrected.